



# SUMMIT COUNSELOR

## SUMMIT SUMMER OLYMPICS

*Summer Program Counselor Position - Advisor / Teacher / Coach*

### **Position Description:**

The Summit Summer Olympics Program Counselor is defined as the Advisor, Teacher and Coach who has responsibilities for a team of ten (10), 4th-8<sup>th</sup> graders in Milwaukee. The camp will take place at Kosciuszko Park and King Park in Milwaukee, WI.

### **Dates: June 17 to August 9, 2024**

This includes one week of staff orientation and training and seven (7) weeks of summer program.

**Hours:** Monday - Friday, 9:00 am - 4:00 pm

**Stipend:** \$3,500 (\$875 paid on every other Friday)

### **Qualifications:**

The Counselor will work as the team leader of between 9 and 12 inner-city 4<sup>th</sup> through 8<sup>th</sup> grade students. Team Leaders should work well with kids and therefore have good interpersonal and communication skills. Leaders will be instrumental in helping students improve in academics and character. The Counselor position is 35 hours per week for eight weeks including one week of orientation and training. In addition, team leaders must be available to attend occasional after-program events, and parent meetings. There are also optional weekend excursions in which the team leader may choose to participate.

The following further outlines the Summer Program Fellowship. It should be noted that the following is only an outline and does not capture fully the responsibilities of the Team Leader.

### **“Summit Summer Olympics” Academic and Character Enrichment Summer Program**

1. **Teams** – Each Team consists of 12 students, a senior coach (team leader), and two junior coaches. Each team engages in academic, athletic, and character-building activities as a unit and earns points toward awards.
  - a. The **Counselor** is the team’s **Advisor, Teacher, and Coach**.
  - b. **As the Advisor**, each team leader meets with each student on the team individually for at least ten minutes once or twice each week to set goals, become better friends, and broaden the vision of each student.
  - c. **As the Teacher**, the Counselor leads classes in Reading, Math, and Character Development. At the end of each class, teams may engage in internal and external competitions. Teaching and class management skills will be taught to the Counselors during training week.
  - d. **As the Coach**, each team leader teaches the team sports skills and referees the competitions between teams. The sports consist of tag Football, Basketball, Soccer, Volleyball, Softball, Tennis, Ultimate Frisbee, and Dance (for the girl’s program).
  - e. **The Counselor** is also responsible for supervising and mentoring the team’s Junior Counselors who are high school students, most of whom attended Summit programs in the past.

2. **½ Day of Fun Academics** – Three 45-minute practical classes in Reading, Mathematics, and Virtues based on teamwork with as much reading as possible and fun competitions. Emphasis is placed upon the practical applications of basic principles.
3. **½ Day of Sports** – Learn skills and compete against other teams in: Football, Basketball, Soccer, Volleyball, Baseball, Tennis, Ultimate Frisbee, and Dance (for the girl’s program).
4. **Field Trips** - Each week students travel to a new and exciting place.
5. **Career Speakers** - Each week, students learn about a new career with career presentations by professionals in the area.
6. **Parent Program** – Each Team Leader will be responsible for meeting and working with parents of their students at Summit including casual and more formal discussions.
7. **Team Management** – Each Team Leader is always responsible for the behavior of students on their team but will be supported by the Program Director.

**Summer Program:**

|                                  |                                                                             |
|----------------------------------|-----------------------------------------------------------------------------|
| <b>No. of Students:</b>          | Approximately 320                                                           |
| <b>No. of Summer Staff:</b>      | 32 University Student - Counselors; 64 HS JC’s - (2/team)                   |
| <b>No. of Teams:</b>             | 32                                                                          |
| <b>Students/Team:</b>            | 10                                                                          |
| <b>Length of Program:</b>        | <b>One (1)</b> Staff training week + 7-week program: 7 hrs./day, 5 days/wk. |
| <b>Additional Late Days req.</b> | <b>Two (2)</b> Parent Meetings plus Awards Ceremony on last day             |

**Requirements:**

- The summer program is from June 17 – August 9, 2024, Monday – Friday, 9:00 a.m. – 4:00 p.m.
- July 4<sup>th</sup> is the only day we have off for the summer.
- As a Counselor of the Summer Olympics Camp, you will report to the Program Director.
- You will receive a mid-program and end of program evaluation.
- The first week of the program is the Staff Training week at which time you will be trained on all the details of the job requirements mentioned on the previous page.

Please let me know if you need any clarifications, or have questions or concerns with your responsibilities, job description, or any other feedback related to Summit.

For more information and to apply, please visit **WWW.SUMMITEA.ORG**. We are looking forward to you having a powerful positive influence with students on your team!

Thank you,

Matthew Smyczek  
 Executive Director  
 414-364-2902